

VACANCY: FINANCIAL CONSULTANT

Job Summary: As a Financial Consultant, you will be responsible for providing comprehensive financial advice and planning services to LSPCA's short-term and long-term financial goals. You will be involved in analysing financial situations, assess risk tolerance, and recommend suitable investment strategies and financial products.

Responsibilities:

- Working closely with Programmes Director and Hospital Director and reporting directly to the board of directors.
- Providing guidance and training for Programmes Director and Hospital Director on financial strategic management and financial planning.
- Analysing and continuously monitoring LSPCA's overhead coverage by the different income streams to ensure the long-term financial stability of the LSPCA.
- Support the drafting of operational and project budgets and ensure interim (quarterly/monthly) budget reviews are conducted.
- Verifying that expenses are not exceeded and income is monitored closely.
- Monitoring all financial procedures and ensure compliance with the law
- Preparing financial reports and updates to the Board of Directors as requested.

Requirements:

Accounting degree or equivalent professional qualification with 4-5 years hands-on experience preferably in an NGO setting. Knowledge on budgets, cash flow, Excel and Sage. Available during normal day working hours, approximately 12hrs per month.

Applications

Interested applicants should submit a CV (2 pages max) and cover letter including two referees to madeline.nyamwanza@lilongwespca.org and тино.razemba@lilongwespca.org .The closing date for applications is 7th August 2023.